






INITIAL PROCESS INDICATORS – MANAGING KPI's

Legend

	No Alert: Evaluation passed completely.
	Warning: Evaluation result questionable.
	Alert: Evaluation failed test.
	Drying Area Dried: All moisture contents points at or below standard.
	Additional Data Taken: Moisture contents measurements taken past the initial day in which all moisture contents points were at or below standard.

Initial Review

Evaluation	Flag For Review
1 Date assigned recorded	
2 Start date of job recorded	
3 End date of job recorded	
4 Assignment Date Vs. Contact Date (\leq 1 day)	
5 Contact Date Vs. Date Inspected (\leq 2 days)	
6 Category and Class of water loss determined	
7 Sketch of the water damaged area provided	
8 Dimensions of water damaged areas recorded	
9 Equipment added to damaged areas	
10 Moisture content of water damaged materials recorded	
11 Inside and outside psychrometric readings documented during job	
12 DH psychrometrics recorded	
13 Drying standards for moisture content of materials recorded	
14 Estimated cost entered and under \$2,500	
15 Project under four days	
16 Less than 24 hours between the contractor receiving the call and starting	
Initial Analysis Summary	